

**HEALTH RESEARCH METHODOLOGY  
GRADUATE PROGRAM MSc EDUCATION PLAN**

**GUIDELINES**

1. The Education Plan should be submitted by the advisor/supervisor as soon as possible, **usually no later than January 15**. For HRM Classic, it is expected that the advisor and student consult each other before completing this task. For students who wish to specialize in a field, it is expected that the advisor/supervisor and student consult the field leader before completing this task.
2. For HRM Classic, the education plan must be signed by the student and the advisor/supervisor before it is submitted to HSC-2C1. For students who wish to specialize in a field, the Education Plan must be signed by the student, advisor/supervisor and the **designated field leader** in at least two instances: i) when the Education Plan is determined ii) **before the student can be cleared to graduate**.
3. The advisor/supervisor should forward the completed form to the HRM Program Office in HSC-2C1. The Education Plan will be included in the student's file and it will serve as a reference document.

**COMMENTS**

- It may be necessary in certain instances for students to take more course work than stipulated by the Graduate Calendar as the minimum.
- For HRM Classic, the Education Plan may be revised based on the advice of the student's advisor/supervisor. For students who wish to specialize in a field, any revisions should be made in consultation with the student's advisor/supervisor *and* the field leader to ensure the completion of field degree requirements necessary for graduation.
- For students in the thesis-based MSc option, the thesis topic and the membership of the supervisory committee should be submitted to the Office of the Associate Dean of Graduate Studies (Health Sciences) in HSC-2C1 by the end of term 1.
- If there are changes to the Education Plan, please submit any addendums to the HRM Program Office, HSC-2C1.

<b>STUDENT ENROLMENT INFORMATION</b> <i>Please complete all sections and check appropriate boxes.</i>	
<b>Student's Name:</b>	
<b>Date of Entry:</b>	
<b>Advisor/Supervisor's Name:</b>	
<b>Current Enrolment Option:</b>	<i>Please check the appropriate boxes</i> <input type="checkbox"/> Thesis-based <input type="checkbox"/> Course-based <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
<b>Co-op Placement:</b>	<i>Please check the appropriate box</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Field of Specialization:</b>	<i>Please check the appropriate box</i> <input type="checkbox"/> HRM Classic <input type="checkbox"/> Clinical Epidemiology <input type="checkbox"/> Biostatistics <input type="checkbox"/> Health Services Research <input type="checkbox"/> Population & Public Health <input type="checkbox"/> Health Technology Assessment

**INTENDED EDUCATION PLAN**

<b>DEGREE REQUIREMENTS</b> (to be completed by no later than January 15th) <i>Please fill in the requirements planned for the degree.</i>		
<b>Graduate Courses:</b>	Common Courses:	
	Field-specific Courses:	
	Electives:	
<b>Scholarly Paper/Thesis:</b>		
<b>Research Internship:</b>		

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<b>SIGNATURES – INTENDED EDUCATION PLAN</b> <i>Please ensure that all signatures are obtained before submitting to the HRM Program Office, HSC-2C1.</i>	
<b>Student’s Signature:</b>	
<b>Advisor/Supervisor’s Signature:</b>	
<b>Field Leader’s Signature:</b>	
<b>Date:</b>	

Changes to this plan should be reviewed by the advisor/supervisor and the appropriate field leader (if applicable). Also, in order to graduate with a field of specialization designation, the field leader needs to review and approve:

- i) any changes to the intended education plan <MSc Education Plan Addendum Form>
- ii) your completed work (i.e., graduate courses, scholarly paper/thesis and research internship) will be reviewed at the end of your study to ensure that you meet the requirements for the field of specialization.

<b>COMPLETED EDUCATION PLAN</b> <i>Please complete all fields and check the appropriate box.</i>
<b>Degree requirements completed as intended?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If no, please indicate all changes in the space provided and attach any education plan addendum forms.</i>

<b>FINAL SIGNATURES – COMPLETED EDUCATION PLAN</b> <i>The student, advisor/supervisor, and field leader must sign this form before the student can be cleared to graduate by the Program. You must sign this form to indicate that the student completed the necessary degree requirements.</i>	
<b>Student’s Signature:</b>	
<b>Advisor/Supervisor’s Signature:</b>	
<b>Field Leader’s Signature:</b>	
<b>Date:</b>	